



REPUBLIC OF MALAWI

ENERGY REGULATION ACT
(Cap.73:02)

ENERGY REGULATION BY-LAWS, 2008 **(by-law 43)**

FIFTH SCHEDULE

APPLICATION FORM FOR LICENCE

SECTION A

FORM ERET I

PARTICULARS OF APPLICANT

A.1 Full names of applicant:

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A.2 Address of applicant, or in the case of a body corporate, the registered office:

.....

A.3 Telephone Number of applicant (.....); and

Fax number:

.....

A.4 E-mail address:

.....

A.5 Details of the contact person:

(a) name:

.....

(b) telephone number:

.....

(c) fax number:

.....

(d) e-mail address

.....

A.6 Legal personality of applicant

.....

A.7 If the applicant is a company provide the following details:

(a) full names of shareholders and percentage holding;

(b) full names and occupation of Directors;

(c) certificate of incorporation;

- (d) memorandum and articles of association.

SECTION B

COMMENCEMENT DATE AND PURPOSE OF LICENCE

- B.1 Desired date from which the licence (if granted) is to take effect

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.....

- B.2 Purpose of licence

.....

- B.3 Type of application (issue, transfer, amendment or renewal)

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SECTION C

PARTICULARS OF EQUIPMENT

Give details of the types of equipment likely to be supplied in the next one year

SECTION D

PARTICULARS OF ANY LONG TERM ARRANGEMENTS
WITH EQUIPMENT SUPPLIERS

Provide details of any long term arrangements with equipment suppliers as to type of equipment FOB prices delivery times etc

SECTION E
FINANCIAL INFORMATION

Income Statement

Provide statements and annual forecasts of sales, revenues and costs. Attach copies of the current or budgeted balance sheet, rate of return, profit and loss account and source and application of funds for current and next two (2) years. Indicate major cost items such as staff costs, equipment acquisition costs, transportation etc.

SECTION F
INFORMATION ON HUMAN RESOURCES

- F.1 submit details of the number of staff and employees and their categories and grades in the service of or to be recruited by the applicant, showing their qualifications and number of years of experience in similar jobs.
- F.2 Provide curriculum vitae of top management personnel of the applicant.
- F.3 Provide a list of all personnel certified by Malawi Bureau of Standards and also all those certified as installations persons under the Electricity (Installations Permits) Regulations

SECTION H
PRICES AND CHARGES

Provide a schedule of the proposed prices and charges for all types of equipment

SECTION I

ADDITIONAL INFORMATION

Provide any other relevant information which the applicant wishes to include with this application.

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This application for licence shall not be considered by the Authority unless the applicant shall have paid the prescribed application fees.